



Export Customs Guide **GUATEMALA**

Information from FIDI Latin America

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The global quality standard for international moving.

The FAIM label is your global assurance for a smooth, safe and comprehensive relocation process.

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p>Removal Goods – HHG/PE</p>	<ul style="list-style-type: none"> ▪ Clear copy of customer's passport - all pages ▪ Copy of RTU - (Tax ID Card) <ul style="list-style-type: none"> ▪ This information is referential; we recommend verifying requirements with the SAT office. ▪ Must be updated to current year, if not, it will be refused by customs authorities. ▪ Must include the fiscal address the customer used to register the NIT number at SAT (Custom Office). ▪ The NIT/RTU is a personal identification number; It is a requirement that applies to Guatemala citizens and foreign nationals – diplomat or private. ▪ Every shipper must obtain it from the Agency of the Tax Administration (SAT). 	<ul style="list-style-type: none"> ▪ For Air shipment the passport must be notarized by a lawyer. 	<ul style="list-style-type: none"> ▪ All shipments are subject to custom inspection.
<p>Vehicles - Diplomatic</p>	<ul style="list-style-type: none"> ▪ Legible and complete passport photocopy ▪ Copy of RTU - (Tax ID Card) <ul style="list-style-type: none"> ▪ Must be updated to current year, if not, it will be refused by customs authorities. ▪ Must include the fiscal address the customer used to register the NIT number at SAT (Custom Office). ▪ Legible photocopy of property title of the car. ▪ Photocopy of import policy (if applicable) ▪ Legible photocopy of circulation card of the car. 	<ul style="list-style-type: none"> ▪ All photocopy documents must be notarized by a lawyer (if you will be shipped by Puerto Quetzal Port) or AUTHENTICATED by your Embassy (if cargo will be shipped by Santo Tomas or Puerto Barrios Port). 	<ul style="list-style-type: none"> ▪ The vehicle must have canceled the circulation tax (sticker) of current year ▪ The vehicle must have at most 1/8 tank of gasoline filled and must be shipped with the battery disconnected; otherwise the shipping company will refuse to load it ▪ All shipments are subject to custom inspection. ▪ Agent cannot declare household goods + auto on the same OBL, even if both are loaded in the same container. Each one has to present a different OBL.

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
	<ul style="list-style-type: none"> ▪ Original documents of the return of plates to the Ministry of Foreign Affairs. ▪ Photocopy of the form "Notice of Return of Vehicle Circulation Plates" (signed and stamped received by SAT). ▪ Original solvency of EMETRA Fines and penalties (current to the date of the delivery of the car). ▪ Original Solvency of the PNC (current as of the delivery date of the car). 		
Vehicles - Private	<ul style="list-style-type: none"> ▪ Legible and complete passport photocopy ▪ Copy of RTU - (Tax ID Card): <ul style="list-style-type: none"> ▪ Must be updated to current year, if not, it will be refused by customs authorities. ▪ Must include the fiscal address the customer used to register the NIT number at SAT (Custom Office). ▪ Photocopy of import policy (if applicable). ▪ Legible photocopy of property title of the car. ▪ Legible photocopy of circulation card of the car. ▪ Photocopy of the form "Notice of Return of Vehicle Circulation Plates" signed and stamped received by SAT. ▪ Original solvency of EMETRA Fines and penalties (current to the date of the delivery of the car). ▪ Original Solvency of the PNC (current as of the delivery date of the car). 	<ul style="list-style-type: none"> ▪ All photocopy documents must be notarized by a lawyer. 	<ul style="list-style-type: none"> ▪ The vehicle must have canceled the circulation tax (sticker) of the current year ▪ The vehicle must have at most 1/8 tank of gasoline filled and must be shipped with the battery disconnected; otherwise the shipping company will refuse to load it ▪ All shipments are subject to custom inspection. ▪ Agent cannot declare household goods + auto on the same OBL, even if both are loaded in the same container. Each one has to present a different OB.
Prohibited items		<ul style="list-style-type: none"> ▪ For sea and air shipments: <ul style="list-style-type: none"> ▪ Narcotics ▪ Drugs ▪ Pornographic material ▪ Arms 	<ul style="list-style-type: none"> ▪ Corrosives, lithium batteries, hover boards ▪ Lithium batteries should be removed from the device in case of laptops, tables - we recommend to the client to take these articles with them.

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
		<ul style="list-style-type: none"> ▪ Seeds ▪ Food ▪ Alcohol ▪ Wine 	
<p>Restricted items – for Air Shipments</p>		<ul style="list-style-type: none"> ▪ Pictures, paintings of any kind, religious images, religious pictures: <ul style="list-style-type: none"> ▪ It applies if the shipment includes work of art, paintings, sculptures, religious images and others articles related with Art. ▪ It is requested during custom clearance with an extra cost of US\$300.00. ▪ The process can take 03 weeks, it has to be done before packing of the work of art is made. ▪ Wooden ornaments of any size and framed photographs 	



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