



Import Customs Guide **ALGERIA**



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**The global quality standard for international moving.**

The FAIM label is your global assurance for a smooth, safe and comprehensive relocation process.

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p><b>Household Goods/PE Private Individuals</b></p>	<ul style="list-style-type: none"> <li>▪ Copy of valid passport</li> <li>▪ Certified copy of resident card or receipt of application for resident card</li> <li>▪ Copy of the Algerian work contract</li> <li>▪ Original certificate of employment</li> <li>▪ Copy of Annex 4 or 13 provided by the Ministry of Employment or copy of work permit</li> <li>▪ Original of the Change of Residence certificate stamped and signed by the Algerian consulate in the country of origin</li> <li>▪ Original valued and detailed inventory signed by the Algerian consulate in the country of origin</li> </ul>		<ul style="list-style-type: none"> <li>▪ One Change of Residence certificate is required per shipment, and it must be stamped by the Algerian consulate in the country of origin.</li> <li>▪ Personal effects are admitted into Algeria under the Temporary Admission Regulations.</li> <li>▪ Once obtained, temporary admission may be extended several times by your moving agent or any clearing agent for a maximum of three years, or else the goods will be taxed as an import (in this event, the client is no longer obliged to re-export the shipment).</li> <li>▪ The extension of the temporary admission is the client's responsibility.</li> <li>▪ Customs authorities inspect all containers and parcels. The parcels inspected must match the packing list and inventory.</li> <li>▪ If goods are not listed on the inventory, customs authorities will charge a TEL (Extra Legal Tax), the amount of which is at the discretion of the customs officer, or the goods that were not listed will be seized.</li> </ul>
<p><b>Household Goods/PE Algerian citizens</b></p>	<ul style="list-style-type: none"> <li>▪ Original certificate proving that the client was removed from the Algerian Consulate's lists</li> <li>▪ Original Change of Residence Certificate issued by the Algerian Consulate</li> </ul>		<ul style="list-style-type: none"> <li>▪ To import personal effects, the Algerian citizen must have resided outside Algeria for at least three years. The dates indicated on the consular card will be those taken into consideration.</li> </ul>

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	<ul style="list-style-type: none"> <li>▪ Original valued inventory stamped and signed by the consulate</li> <li>▪ Copy of valid Algerian passport</li> <li>▪ Certified copy of the consular card</li> </ul>		<ul style="list-style-type: none"> <li>▪ The combined CIF value of the goods and vehicle must not exceed 3 000 000 DZD.</li> </ul>
<p><b>Household Goods/PE Algerian Diplomats</b></p>	<ul style="list-style-type: none"> <li>▪ Copy of valid passport</li> <li>▪ Original transfer letter (to be obtained in advance via the diplomat's administration in Algiers)</li> <li>▪ Original detailed valued inventory</li> <li>▪ Diplomatic exemption previously issued by the client's government's administrative services in Algiers</li> </ul>		<ul style="list-style-type: none"> <li>▪ Algerian diplomats may import their household effects into Algeria if the move is a change in residence (final return to Algeria).</li> <li>▪ The total inventory value must not exceed 2 000 000 DZD.</li> </ul>
<p><b>Household Goods/PE Foreign Diplomats</b></p>	<ul style="list-style-type: none"> <li>▪ Copy of valid passport</li> <li>▪ Copy of diplomatic card</li> <li>▪ Original valued inventory stamped and signed by the client's government administrative services in Algiers</li> <li>▪ Diplomatic exemption issued by the client's own government administrative services in Algiers</li> <li>▪ Original power of attorney on behalf of your moving agent</li> </ul>		<ul style="list-style-type: none"> <li>▪ Diplomats may import one or more air and/or sea shipments duty free, provided they arrange for diplomatic exemption for each shipment.</li> <li>▪ Before requesting diplomatic exemption, the diplomat must have already started their duties in Algeria and have had their diplomatic card issued (usually delivered within 5-10 days).</li> <li>▪ Port / airport storage and demurrage charges are systematic in Algeria for air / sea shipments.</li> <li>▪ The shipment will be physically inspected (except if the client is an ambassador) and the client's presence (or their proxy's) will be required by customs.</li> <li>▪ Once the diplomatic card has been issued, your moving agent will ask the carrier for a copy of the shipping document. With this copy the diplomat will be able to start the exemption process (it takes approx. five weeks for the exemption letter to be issued).</li> </ul>

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<b>Motor vehicles</b>	<ul style="list-style-type: none"> <li>▪ Foreign Diplomats <ul style="list-style-type: none"> <li>▪ Original vehicle registration documents or international book</li> <li>▪ Prior agreement for the import of the vehicle</li> <li>▪ Commercial invoice or document showing the value of the vehicle</li> <li>▪ Vehicle data sheet providing cylinder capacity in cm<sup>3</sup> and power of the vehicle</li> <li>▪ Original power of attorney on behalf of your moving agent.</li> </ul> </li> <li>▪ Foreign citizens with work contracts <ul style="list-style-type: none"> <li>▪ Original vehicle registration documents or international book</li> <li>▪ Document showing the value of the vehicle / original commercial invoice</li> <li>▪ Original certificate of compliance</li> <li>▪ Vehicle data sheet providing cylinder capacity in cm<sup>3</sup> and power of the vehicle.</li> </ul> </li> <li>▪ Algerian citizens <ul style="list-style-type: none"> <li>▪ Original vehicle registration documents or international book</li> <li>▪ Original certificate of compliance</li> <li>▪ Original commercial invoice</li> <li>▪ Vehicle data sheet providing cylinder capacity in cm<sup>3</sup> and power of the vehicle</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ The documents required for motor vehicle customs clearance are the same as for personal effects. The vehicle registration documents from the origin country must also be submitted.</li> <li>▪ For foreign citizens with work contracts - the client must first obtain the customs agreement for importing the vehicle through his company.</li> <li>▪ For Algerian citizens, the vehicle must be new and purchased from the brand's dealer.</li> </ul>	<ul style="list-style-type: none"> <li>▪ For non-registered vehicles (such as quad bikes used for driving in the country only), which do not have proper vehicle documents, the owner will be given a "carnet A3" specifying the duration of temporary admission.</li> <li>▪ On the day of expiration of this carnet, the owner must present themselves at the Ministry of Customs (Ministère des douanes), located in Rue Bédier in Algiers.</li> <li>▪ The original registration document allows the diplomat to have the TPD (the title of customs passage), the client should request for the "carnet acquit à caution," which is valid for three months.</li> <li>▪ All vehicles must have been completely emptied of fuel and run until stalled.</li> <li>▪ Batteries must be disconnected, taped, and properly secured to prevent movement in any direction.</li> <li>▪ No hazardous materials should be containerised, secured, or stowed in vehicles.</li> <li>▪ Vehicle to be driven to or collected from the storage facility by the client or their representative: insure the vehicle for this one day.</li> </ul>

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Restricted and prohibited items		<ul style="list-style-type: none"> <li>▪ Firearms, weapons, ammunition</li> <li>▪ Drugs; narcotics and poisonous substances</li> <li>▪ Cigarettes</li> <li>▪ Wine, alcohol</li> <li>▪ Explosive substances</li> <li>▪ Used and re-treaded tires</li> <li>▪ Books and any manuscripts, films and other articles that offend against morality and decency;</li> <li>▪ Pornographic materials</li> <li>▪ Gold, jewellery</li> <li>▪ Antiques, paintings</li> <li>▪ Military or paramilitary equipment (Surveillance camera, binoculars, antennas, GPS)</li> <li>▪ Materials against Islam or the government.</li> </ul>	
Remarks			<ul style="list-style-type: none"> <li>▪ Average customs clearance/delivery timeline on receipt of all documents: <ul style="list-style-type: none"> <li>▪ 12 working days for personal effects and 15 days for vehicles for a diplomat or for an Algerian national after the docking of the ship;10 working days for a diplomatic air import</li> <li>▪ 30 working days or more for an expatriate (depending on the time taken by the customs officer for the temporary admission).</li> </ul> </li> <li>▪ The presence of the client is mandatory during the customs visit.</li> </ul>
Penalties			<ul style="list-style-type: none"> <li>▪ A customs fine of EUR 500 will be levied from day 22 after the date of arrival at port/airport. An additional EUR 500 will be charged from day 31 and a further EUR 500 per month after this period. For instance: 2 months' worth of fines = EUR 500 + EUR 500</li> </ul>

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			<p>+ EUR 500 = EUR 1500</p> <ul style="list-style-type: none"> <li>▪ Customs tax <ul style="list-style-type: none"> <li>▪ 2% of the total inventory value.</li> </ul> </li> <li>▪ Risks incurred if the shipment is not released by customs within the allocated time: <ul style="list-style-type: none"> <li>▪ The shipment (container, air shipment) may be seized by customs after 2 months and 21 days</li> <li>▪ May be sold at auction after 4 months.</li> </ul> </li> <li>▪ When importing the personal effects of a deceased person, the move will be under their name: <ul style="list-style-type: none"> <li>▪ 1/ The documents below must be provided: <ul style="list-style-type: none"> <li>▪ Copy of passport</li> <li>▪ Original Change of Residence Certificate issued by the Algerian Consulate in the country of origin</li> <li>▪ Original valued inventory stamped and signed by the consulate</li> <li>▪ Certificate proving that the client was removed from the Algerian Consulate's lists</li> <li>▪ Copy of the consular card</li> </ul> </li> <li>▪ 2/ Death certificate from the origin country</li> <li>▪ 3/ "FREDA" to be prepared locally (notarial deed of succession)</li> <li>▪ 4/ The power of attorney issued by the notary: The family appoints a person to represent them.</li> </ul> </li> </ul>



## The FIDI Global Alliance

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