



## Import Customs Guide **CYPRUS**

Information from FIDI Mediterranean

# Import Customs guide Cyprus



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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p><b>Shipments coming from EU member countries - Household Goods &amp; Personal Effects - regardless of client's nationality</b></p>	<ul style="list-style-type: none"> <li>▪ Sea shipments:                             <ul style="list-style-type: none"> <li>▪ Original T2L signed by Origin Customs (page 4) OR electronic T2L OR Status C manifested bill of lading by shipping line.</li> <li>▪ Packing List.</li> <li>▪ Client passport copy with picture page.</li> <li>▪ OBL or Express Waybill.</li> <li>▪ Original registration documents of cars, motor bikes and boats if any.                                     <ul style="list-style-type: none"> <li>▪ Client must attend Limassol Customs if shipping a car, bike or boat. See below information on importing cars or bikes into Cyprus.</li> </ul> </li> </ul> </li> <li>▪ Air shipments:                             <ul style="list-style-type: none"> <li>▪ AWB must show C status and should not go via non-EU country; otherwise a T2L will be required.</li> <li>▪ Packing list.</li> <li>▪ Pre-alert must be sent at least 48 hours (excluding weekend) before the arrival of shipment at Larnaca airport.</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>▪ Client is not expected to import pianos, alcohol, shotguns or air rifles, or other abnormal items not associated with "normal" household goods and personal effects.</li> <li>▪ The agent at destination must be contacted if the client intends to import such items.</li> </ul>
<p><b>Shipments coming from non EU Countries (Household Goods &amp; Personal Effects only) regardless of client's nationality</b></p>	<ul style="list-style-type: none"> <li>▪ DOCUMENTS REQUIRED FROM CUSTOMERS - FROM ORIGIN COUNTRY:                             <ul style="list-style-type: none"> <li>▪ Sale agreement of your property sale at origin country before your move to Cyprus or termination of rental</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>▪ Importer should not have lived in Cyprus for more than 365 days in the last two years</li> <li>▪ New items are dutiable. New items are items owned and used at origin for less than</li> </ul>

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**Last updated on 24 August 2021** 2 /

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
	<p>agreement at origin country.</p> <ul style="list-style-type: none"> <li>▪ Termination of employment contract at origin.</li> <li>▪ Bills of the house at origin, like electricity and phone bills.</li> <li>▪ Three months' Payslip for previous year and three months' Payslip for current year.</li> <li>▪ Council tax bills from origin.</li> <li>▪ Bank Statement from origin.</li> <li>▪ Three Utility bills from origin showing last few months for current year.</li> <li>▪ Proof of children's school attendance at origin and termination if available.</li> <li>▪ Income tax returns and Social Insurance.</li> </ul> <ul style="list-style-type: none"> <li>▪ FROM CYPRUS END: <ul style="list-style-type: none"> <li>▪ You must provide proof of house ownership or rental agreement in Cyprus.</li> <li>▪ If you will be working in Cyprus, you must provide your employment contract.</li> <li>▪ Letter from employer at origin country confirming your employment there and your transfer of residence to Cyprus permanently (your local agent can provide a sample of this letter when required).</li> <li>▪ Registration of your children at local schools.</li> <li>▪ Bank statement confirming you have funds in Cyprus.</li> <li>▪ Original passport and presence at Customs. Copies of passports required for transferee and the whole family.</li> <li>▪ EU residents must provide proof of residency permit or application for the permit and NON-EU residents must</li> </ul> </li> </ul>		<p>6 months prior to export</p> <ul style="list-style-type: none"> <li>▪ All new electrical appliances must have the CE Markings at the back, otherwise they will not be allowed to be imported.</li> </ul>

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	<p>provide proof of work permit or application of work permit.</p> <ul style="list-style-type: none"> <li>▪ Utility bills from Cyprus (electricity, water, phone) on customer's name.</li> <li>▪ Boarding pass or proof of flight bookings for the entire family.</li> </ul> <p>▪ DOCUMENTS REQUIRED FROM AGENTS FROM NON-EU ORIGIN:</p> <ul style="list-style-type: none"> <li>▪ Packing list.</li> <li>▪ Waybill with billing instructions.</li> <li>▪ Express bill of lading (no originals are required) or AWB.</li> </ul> <p>Client's passport copy and family's.</p>		
<b>Food</b>		<ul style="list-style-type: none"> <li>▪ EU and NON EU member countries: <ul style="list-style-type: none"> <li>▪ reasonable amount of dry and canned food is permitted.</li> </ul> </li> </ul>	
<b>Vehicles (Cars, Motor bikes &amp; off road bikes)</b>	<ul style="list-style-type: none"> <li>▪ EU ORIGIN VEHICLES: <ul style="list-style-type: none"> <li>▪ Original signed (page 4) or electronic T2L.</li> <li>▪ Original registration of the car and or bike.</li> <li>▪ Valid driving license.</li> <li>▪ European or Cyprus Insurance cover.</li> <li>▪ Owner's presence at Limassol customs.</li> <li>▪ Purchase invoice is required if the original registration is not on the owner's name.</li> <li>▪ Brand new cars and motor bikes: Certificate of Conformity is required.</li> </ul> </li> <li>▪ NON - EU ORIGIN VEHICLES: <ul style="list-style-type: none"> <li>▪ Original registration of the car and or motor bike.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ CARS AND MOTOR BIKES FROM EU MEMBER STATES: <ul style="list-style-type: none"> <li>▪ As of March 2019, no excise duty or VAT is applicable provided the vehicle is at least 6 months old and registered for at least 6 months at origin. <ul style="list-style-type: none"> <li>▪ There is no issue if the car was not owned by the importer for 6 months, but the car should be registered for at least 6 months at origin AND driven for at least 6000 kms prior to importation.</li> </ul> </li> <li>▪ There is no limit to the number of cars or motor bikes the importer brings provided it is within reason and for personal use only.</li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>▪ Valid driving license.</li> <li>▪ European or Cyprus Insurance cover.</li> <li>▪ Owner's presence at Limassol customs.</li> <li>▪ Original Certificate of Conformity is required for used or new motor bikes and for new cars.</li> <li>▪ Purchase invoice is required if client will pay duties and taxes (in case not eligible for duty free import).</li> <li>▪ Duty and Tax: Currently duty is 10% on CIF value plus VAT currently 19% on the combined CIF value and duty amount.</li> <li>▪ Diplomatic cars: <ul style="list-style-type: none"> <li>▪ Exemption Certificate (Diplomatic Franchise) and Note Verbal document from the local Embassy may be required.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ CARS FROM NON - EU MEMBER STATES: <ul style="list-style-type: none"> <li>▪ Car must be owned by importer and used at origin for at least 6 months and driven for at least 6000 kms.</li> <li>▪ The importer must be eligible for import by providing the required documents to prove transfer of residence to Cyprus (see above list of documents for shipments coming from NON-EU origin countries).</li> <li>▪ If the client is not eligible to import the vehicle, then the following scenarios will be applicable. One vehicle (car or motor bike) per family member is allowed. <ol style="list-style-type: none"> <li>1. Vehicle under 5 years old - can import with payment of duties taxes if not eligible for import.</li> <li>2. Over 5 years - If client is not eligible to import the vehicle (car or motor bike), then customs will not allow for client to import the vehicle and it would have to be exported or placed into a bonded warehouse in Cyprus. Client will not be able to register the vehicle locally.</li> </ol> </li> </ul> </li> <li>▪ CARS &amp; MOTOR BIKES EU OR NON-EU: <ul style="list-style-type: none"> <li>▪ Bill of lading must include make and model, chassis, and engine number.</li> <li>▪ A bill of lading and a T2L must have the same weight and pieces.</li> <li>▪ Both documents should be sent to the destination agent for validation before issuing the final documents.</li> </ul> </li> <li>▪ Used and new Motor bikes from non-EU</li> </ul>	

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		countries will require an original COC (certificate of conformity).	
<b>Guns/ Rifles</b>	<ul style="list-style-type: none"> <li>▪ Shipper should hold a European Firearms Pass or, otherwise, must obtain an Import License from their local District Police HQ here, before the Air Rifles/Pistols arrive in Cyprus.</li> </ul>	<ul style="list-style-type: none"> <li>▪ They must be presented for registration (a registration fee is payable for each rifle/pistol) at their local police station within 48 hours of arrival of shipment and will only be released against presentation of a valid European Firearms Pass or Firearms Permit issued by the Chief of Police.</li> </ul>	
<b>Prohibited Items</b>		<ul style="list-style-type: none"> <li>▪ Drugs</li> <li>▪ Narcotics</li> <li>▪ Pornographic material</li> </ul>	
<b>Pets</b>			<ul style="list-style-type: none"> <li>▪ Please contact your destination agent on a shipment basis.</li> </ul>
<b>Diplomatic Shipments from EU Countries</b>	<ul style="list-style-type: none"> <li>▪ Sea: <ul style="list-style-type: none"> <li>▪ Original T2L page 4 signed by origin customs, electronic T2L or Status C bill of lading.</li> <li>▪ Packing list.</li> <li>▪ Passport copy.</li> <li>▪ OBL or Express Waybill.</li> </ul> </li> <li>▪ Air: <ul style="list-style-type: none"> <li>▪ C status AWB.</li> <li>▪ Packing list.</li> <li>▪ Passport copy.</li> </ul> </li> <li>▪ For Cars, Bike, Motor Boat: <ul style="list-style-type: none"> <li>▪ An Exemption certificate is required from the local Embassy prior to arrival of shipment at port.</li> </ul> </li> </ul>		

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OFF ROAD BIKES		<ul style="list-style-type: none"> <li>▪ EU origin: <ul style="list-style-type: none"> <li>▪ Chassis number of the off road bike must be mentioned on the bill of lading.</li> </ul> </li> <li>▪ NON-EU ORIGIN: <ul style="list-style-type: none"> <li>▪ Chassis number of the off road bike must be mentioned on the bill of lading.</li> <li>▪ Purchase invoice is required.</li> </ul> </li> <li>▪ Duty of 8% is applicable on CIF value and vat currently 19% on combined value of duty amount and the CIF value.</li> </ul>	
<b>Diplomatic Shipments From Non EU member Countries</b>	<ul style="list-style-type: none"> <li>▪ For ALL Diplomatic shipments from non EU countries <ul style="list-style-type: none"> <li>▪ OBL (or express waybill) or AWB</li> <li>▪ Packing list</li> <li>▪ 1002 form stamped and signed by Embassy (your Cyprus agent will provide this form)</li> <li>▪ Exemption Certificate from the local Embassy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ All documents are required prior to arrival of shipment at port.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Cars and household goods should be shipped in separate containers to avoid delays in the clearance.</li> </ul>
<b>Students bringing goods from non EU member countries</b>		<ul style="list-style-type: none"> <li>▪ All students returning home and bringing their USED personal effects or household goods from NON EU member countries will pay duties and VAT ranging from approx. 18-33% on the current value declared to Customs.</li> </ul>	<ul style="list-style-type: none"> <li>▪ New items are dutiable.</li> </ul>
<b>Additional information</b>		<ul style="list-style-type: none"> <li>▪ DRONES <ul style="list-style-type: none"> <li>▪ Certain drones should now be declared to customs as they may require a permit from the Ministry of Communications.</li> </ul> </li> <li>▪ JET SKIS</li> </ul>	<ul style="list-style-type: none"> <li>▪ Inform the destination agent before shipping</li> </ul>

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		<ul style="list-style-type: none"> <li>▪ Provided you are entitled to import a used jet ski by providing the above documentation (see list of documents for shipments coming from NON-EU countries), then there is no duty or tax.</li> <li>▪ You must register the jet ski with the local department of Merchant Shipping, you will pay additional fees for this directly to the authorities.</li> <li>▪ Jet skis must be mentioned on the bill of lading with serial and registration number.</li> </ul>	





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