



Export Customs Guide **VENEZUELA**

Information from FIDI Latin America

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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
Removal Goods – HHG/PE	<ul style="list-style-type: none"> ▪ Copy of valid passport or extension issued by Venezuelan officer by the moment of the operation – all pages including blank ones. ▪ Copy of ID (CEDULA DE IDENTIDAD) – valid. ▪ Copy of the updated Shipper RIF (Fiscal Information Registry). ▪ Document Descriptive Inventory contents listed. ▪ Work letter from employer when the client is relocated. ▪ 2 original and copies OBLs/AWB. ▪ Shipper’s signature and fingerprints on Customs forms. ▪ For both modalities Air/Ocean: notarization of a power of attorney. <ul style="list-style-type: none"> ▪ Except for Diplomatic Shipments: Power of attorney just authorized by customs authorities instead of ‘notarization’. 	<ul style="list-style-type: none"> ▪ Exportation is free of duties and taxes only if the Customs official is satisfied that the contents are used household goods. ▪ The Customs officer and the National Guard will carefully inspect most shipments. ▪ For all shipments may apply: <ul style="list-style-type: none"> ▪ Council tax 0.12% CIF value ▪ Port Access ▪ Social Fee ▪ Elevator ▪ Port/airport Handling ▪ Containers Disinfection Fee ▪ Others Charges depending on the shipping line. 	<ul style="list-style-type: none"> ▪ Used Household Goods, including furniture, electrical appliances fall into this category. ▪ Customs clearance is rigorous and demanding. <ul style="list-style-type: none"> ▪ All shipments should be inspected in customs. ▪ The presence of the owner of the move at the moment of inspection is mandatory. ▪ Otherwise, there must be a representative duly authorized by Notarized Power of Attorney to represent the owner.
Unaccompanied air shipment	<ul style="list-style-type: none"> ▪ Same as above. 	<ul style="list-style-type: none"> ▪ Same as above. 	<ul style="list-style-type: none"> ▪ Same as above
Diplomatic shipments	<ul style="list-style-type: none"> ▪ Copy of the updated Shipper RIF (Fiscal Information Registry). ▪ Termination of duties letter (Cese de Funciones) sealed by MRE. ▪ Diplomat accreditation issued by the MFA. ▪ Packing inventory. ▪ Signature of consignee on Customs forms. ▪ Passport. 	<ul style="list-style-type: none"> ▪ Respective Embassy must supply the termination of Duties Letters sealed by MRE before customs clearance. ▪ Diplomats may include small amount of liquor, food or medicine in their shipments, however for large amounts a note requesting permission is to be submitted at the MFA (Ministry of Foreign Affairs) 	<ul style="list-style-type: none"> ▪ Diplomatic shipper or his/her representative must be at the inspection clearance at the port and/or airport. ▪ Authorization must be sealed and signed containing the authorization letter, the copy of the diplomatic cards (carnets) of the shipper and authorized (this document should be original signed).

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	<ul style="list-style-type: none"> ▪ 2 original and copies OBL's/AWB. 	<p>confirming the amount of these specific items (food, medicine or liquor).</p> <ul style="list-style-type: none"> ▪ A representant of Embassy should be present at port/airport at the moment of inspection. 	
Antiques (in Household Goods shipment)	<ul style="list-style-type: none"> ▪ Same documents as in normal Household Goods shipment. 		<ul style="list-style-type: none"> ▪ Documented antiques pay high duties and taxes when shipped separately.
Alcohol (in household goods and luggage shipments)	<ul style="list-style-type: none"> ▪ Prohibited without Sanitation Permit. 	<ul style="list-style-type: none"> ▪ Specific rule for Diplomats – see under 'Diplomatic shipments' section. 	<ul style="list-style-type: none"> ▪ Confiscation may occur if rule is not complied with.
Food (in Household Goods shipment)	<ul style="list-style-type: none"> ▪ Prohibited without Sanitation Permit. 		<ul style="list-style-type: none"> ▪ Confiscation may occur if rule is not complied with.
Vehicles – For Diplomats	<ul style="list-style-type: none"> ▪ Copy of Updated Passport including all pages and blank ones. ▪ Diplomatic accreditation issued by the MFA. ▪ 2 Original and copies OBL/AWB. ▪ Original invoice. ▪ Original Certificate of Title. ▪ Customs letters. ▪ RIF of Embassy. ▪ Certificate of Origin. ▪ 4 pictures of auto (one per side or per each profile of the car). ▪ Picture of Serial Motor. ▪ Battery should be disconnected once loaded into the container/air Van as well as gas tank must be loaded less than ¼ - MANDATORY. ▪ Termination of duties letter (Cese de Funciones) sealed by MRE. 	<ul style="list-style-type: none"> ▪ A representant of Embassy should be present at port/airport by the moment of inspection. 	<ul style="list-style-type: none"> ▪ Same as diplomatic shipments.
Used and/or new vehicles/Motorcycles – For Non-Diplomats	<ul style="list-style-type: none"> ▪ No allowed for authorities until further notice. 		

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Motorcycles - For Diplomats	<ul style="list-style-type: none"> ▪ Original purchase invoice. ▪ Copy of Passport of shipper including all pages as well as blank ones. ▪ Diplomat accreditation issued by the MFA. ▪ Shipper's signature on Customs form. ▪ Shipper's RIF document. ▪ Certificate of Origin. ▪ Pictures of motorcycle. ▪ Picture of motorcycle Serial Motor. ▪ Battery should be disconnected once loaded into the container/air Van as well as gas tank must be loaded less than ¼ - MANDATORY. ▪ Termination of duties letter (Cese de Funciones) sealed by MRE. 	<ul style="list-style-type: none"> ▪ A representant of Embassy should be present at port/airport by the moment of inspection. 	<ul style="list-style-type: none"> ▪ Same as diplomatic shipments.
Prohibited items		<ul style="list-style-type: none"> ▪ Firearms ▪ Drugs ▪ Pornographic material ▪ Food ▪ Liquor ▪ Kerosene, diesel, gas ▪ Tires ▪ Plants ▪ Diapers ▪ Wood ▪ Minerals (gold, cold coltan ...) ▪ Aluminium 	<ul style="list-style-type: none"> ▪ For firearms, apply to the Ministry of Defence before shipping. Prohibited in household goods shipments. ▪ These items may be confiscated if detected. ▪ PBO are not accepted, all items must show contents.
Fumigation of wood packaging		<ul style="list-style-type: none"> ▪ Effective May 2, 2005 a new resolution of the Minister of Agriculture and Land states that all imports and exports containing wooden crates, lift vans, have to have the Seal that certifies the treatment by Bromade Methyl (BM) or Heated Treatment (HT). 	

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General remark			<ul style="list-style-type: none"> ▪ Shippers must realise that on their door-to-door shipments: duties, taxes, VAT, deconsolidation fees, airport and airline handling and storage, port fees, container rental and hoisting are not included in the prepaid origin services charge. ▪ The shipper may provide an authorization by Notarized Power Attorney to his representative for all customs purposes, as long as both of them meet the related requirements.



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