



Import Customs guide **HAITI**

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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p>Personal Effects</p>	<ul style="list-style-type: none"> ▪ Privates: <ul style="list-style-type: none"> ▪ Passport copy (data page) ▪ Original Bill of Lading/ Airway Bill ▪ Packing List ▪ Listing of imported items with an estimated value of each item in € or \$ ▪ Residence Permit (if the client has been granted such before arrival of shipment) ▪ A certificate of move issued by the consulate or the mayor (on a letterhead and signed) ▪ Returning citizens: <ul style="list-style-type: none"> ▪ Passport copy (data page) ▪ Original Bill of Lading/ Airway Bill ▪ Packing List ▪ Listing of imported items with an estimated value of each item in € or \$ ▪ Fiscal Roll (Matricula Fiscal) ▪ Correspondence from Haitian consulate certifying Consignee is a returning resident ▪ Diplomats: <ul style="list-style-type: none"> ▪ Passport copy ▪ Original Bill of Lading/ Airway Bill ▪ Packing list 	<ul style="list-style-type: none"> ▪ Citizens: <ul style="list-style-type: none"> ▪ For private shipments, a certificate of move is needed. However, this certificate does not clear customs taxes. It will just allow the customs to reduce the amount of the customs bill (taxes). ▪ Returning citizens: <ul style="list-style-type: none"> ▪ People who do not have diplomatic status will not be exonerated of customs taxes. ▪ Diplomats: <ul style="list-style-type: none"> ▪ If the Franchise process has been completed, then the duration of the customs clearance process will be 8-10 days (sea shipments) or 5-7 days (air shipments). 	<ul style="list-style-type: none"> ▪ Haitian customs do not accept House Bill of Lading.

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	<ul style="list-style-type: none"> ▪ Listing of imported items with an estimated value of each item in € or \$ ▪ Document acknowledging the diplomatic status (Passport, protocol card) from the Ministry of Foreign affairs. ▪ Exemption from the Ministry of Foreign Affairs (Franchise) 		
Motor Vehicles	<ul style="list-style-type: none"> ▪ Original title ▪ Original purchase invoice ▪ Vehicle inventory 	<ul style="list-style-type: none"> ▪ Most terminals require an approximate \$350 deposit for a vehicle transiting through their facility. 	
General customs procedures (Non-diplomats)		<ul style="list-style-type: none"> ▪ Once the shipment is at destination, removal company will prepare a file to be submitted to Customs. Customs will then process the request (2-3 days) and send an inspector along with the appointed broker at the port for a container verification. At that point, the consignee or his representative will be asked to come to the port to assist with verification. ▪ Container will be unsealed in presence of the Customs broker and the Customs inspector. All boxes will first be opened, inspected, and then transferred to another container (a full day). ▪ The Customs inspector will issue his report and a Customs bill will be generated (3 to 4 weeks). During this time, demurrages, detention, and storage fees may apply if the franchise period is exceeded. ▪ Good to advise agent to request for extension of shipping line franchise time. ▪ Once customs bill available it will be sent to the person in charge of paying those taxes to proceed with delivery. 	

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General Customs Procedures (Diplomats)		<ul style="list-style-type: none"> ▪ Before arrival of your cargo, your local embassy must start the franchise process. This franchise will be used to waive all custom duties on diplomats' personal belongings. ▪ Documents needed to start the franchise process: <ul style="list-style-type: none"> ▪ Passport data page ▪ Packing list ▪ OBL / AWB (draft) ▪ Once the shipment is at destination, removal company will prepare a file to be submitted to Customs. A customs bill will be generated (7 to 15 days). During this time, demurrages, detention, and storage fees may apply if the franchise period is exceeded. Once the customs bill is available, the delivery will be planned. ▪ The required documents must be forwarded to removal company before container/load departure, and green light should be given before shipment. 	
Prohibited Items		<ul style="list-style-type: none"> ▪ Eggs are prohibited from areas exposed to avian influenza. 	
Illegal Items		<ul style="list-style-type: none"> ▪ Narcotics / illegal drugs of any kind ▪ Pornography and subversive materials ▪ Explosives, ammunitions and weapons ▪ Military equipment ▪ Equipment to be used to manufacture or print counterfeit currency or securities. 	
Restricted/Dutiable Items		<ul style="list-style-type: none"> ▪ Alcohol: 1 quart of wine or spirits ▪ Tobacco: 200 cigarettes or 50 cigars 	

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Pets (dogs, cats, birds)			<ul style="list-style-type: none"> ▪ Transportation of pets as accompanied luggage on your return flight. <ul style="list-style-type: none"> ▪ In this case, contact the airline for the official procedure ▪ Contact a carrier that specialises in the transportation of animals.
Plants			<ul style="list-style-type: none"> ▪ Imported plants, and seeds are subject to quarantine.



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