



# FIDI Future

## Mentee Best Practices

The goal of the mentorship program is to provide a neutral environment for the young professionals of our industry to receive coaching and guidance from experienced members of the FIDI community outside of their individual companies.

By enrolling as a mentee, you are entering into an agreement with your mentor with the ultimate goal of furthering your personal career growth and development. Your mentor partnership is a tool designed to achieve growth, but the responsibility will lie with you as the mentee to make the most out of the program; in other words: you get what you put in.

To ensure that the program is successful for you as well as your mentor, the 39 Club presents the following guidelines to get both of you headed in the right direction.

### Ground Rules for Sessions:

- Mentoring sessions are one-on-one sessions and not open for inviting others to join.
- If a session is missed two consecutive times in a row without valid reason, the mentor reserves the right to terminate the relationship and the mentee will be taken off the program rotation.
- Should any concern requiring escalation arise during the course of the mentorship program, an email should be sent to [39club@fidi.org](mailto:39club@fidi.org) with a brief explanation of the concern/issue.
- If you must cancel a session, please understand that your mentor may be planning these calls up to a month or more in advance, that means they are likely organizing travel, work, business, meetings etc. all around the time they are dedicating to you. Please provide a minimum of 48 hours' prior notice of any cancellation or postponement.

### Guidelines for Program Success:

We kindly ask you for the following to ensure the program becomes a success for you and your mentor:

- Attend all planned meetings.
- Arrive early to sessions (recommended 5 minutes prior to start).
- Attend sessions from a quiet location that allows you to focus and give your attention undivided (i.e. calls from the road would be discouraged).
- Check your connections and equipment before the call.
- Sessions should start and finish on-time.
- Keep solid notes and highlight points for further follow up.
- Ask questions and direct the conversation to areas that you find important, let your mentor know where and how they can help you.