



## Import Customs Guide **CYPRUS**

Information from FIDI Mediterranean

# Import Customs guide Cyprus



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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p><b>Shipments coming from EU member countries - Household Goods &amp; Personal Effects - regardless of client's nationality</b></p>	<ul style="list-style-type: none"> <li>▪ Sea shipments:                             <ul style="list-style-type: none"> <li>▪ Original T2L signed by Origin Customs (page 4) OR electronic T2L OR Status C manifested bill of lading by shipping line.</li> <li>▪ Packing List.</li> <li>▪ Client passport copy with picture page.</li> <li>▪ OBL or Express Waybill.</li> <li>▪ Original registration documents of cars, motor bikes and boats if any.                                     <ul style="list-style-type: none"> <li>▪ Client must attend Limassol Customs if shipping a car, bike or boat. See below information on importing cars or bikes into Cyprus.</li> </ul> </li> </ul> </li> <li>▪ Air shipments:                             <ul style="list-style-type: none"> <li>▪ AWB must show C status and should not go via non-EU country; otherwise a T2L will be required.</li> <li>▪ Packing list.</li> <li>▪ Pre-alert must be sent at least 48 hours (excluding weekend) before the arrival of shipment at Larnaca airport.</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>▪ Client is not expected to import pianos, alcohol, shotguns or air rifles, or other abnormal items not associated with "normal" household goods and personal effects.                             <ul style="list-style-type: none"> <li>▪ The agent at destination must be contacted if the client intends to import such items.</li> </ul> </li> </ul>
<p><b>Shipments coming from non EU Countries (Household Goods &amp; Personal Effects only) regardless of client's nationality</b></p>	<ul style="list-style-type: none"> <li>▪ DOCUMENTS REQUIRED FROM CUSTOMERS - FROM ORIGIN COUNTRY:                             <ul style="list-style-type: none"> <li>▪ Sale agreement of your property sale at origin country or rental contract and termination at origin country. If none of</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>▪ Importer should not have lived in Cyprus for more than 365 days in the last two years.</li> <li>▪ New items are dutiable. New items are</li> </ul>

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**FIDI Import Customs Guide Cyprus**

**Last updated on 7 March 2023** 2 /

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
	<p>this will apply to you and you are keeping your residence at origin, then the title deed on your name will be required. All documents must be officially translated to English or Greek.</p> <ul style="list-style-type: none"> <li>▪ Utility bills of the house at origin on your name, like electricity, water or phone bills officially translated to English or Greek dating back 12 months from your last arrival date to Cyprus. If your employer was paying the utility bills then confirmation from them confirming this.</li> <li>▪ Letter from your previous company confirming the number of years you worked for them and your last date of employment with them. This must be in English or Greek. If you will be working for the same company in Cyprus, then we need a letter confirming the number of years you worked for them at origin and your transfer to work for the same company in Cyprus.</li> <li>▪ Termination of employment from previous employer.</li> <li>▪ Marriage Certificate for couples who do not have the same surname.</li> <li>▪ Council tax, municipality tax, Income tax returns, Social Insurance documents, where applicable.</li> <li>▪ Pay slips dating back 12 months from your last arrival date to Cyprus. If you are retired, then proof that you received a pension for the last 12 months prior to your last arrival date in Cyprus.</li> <li>▪ Bank statement from the origin country dating back 12 months from your last arrival date to Cyprus. As this is can be</li> </ul>		<p>items owned and used at origin for less than 6 months prior to export.</p> <ul style="list-style-type: none"> <li>▪ All new electrical appliances must have the CE Markings at the back; otherwise, they will not be allowed to be imported.</li> <li>▪ Customs inspection: <ul style="list-style-type: none"> <li>▪ As of late 2021, physical Customs Inspections are being carried out after 3:00 PM thus causing additional charges – please inform your customers accordingly.</li> </ul> </li> </ul>

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	<p>many pages, please do not send this to the moving company via e-mail but print them and have them available when you visit the customs , after arrival of your shipment in Cyprus, note that you cannot make any copies at the customs, please have them ready with you.</p> <ul style="list-style-type: none"> <li>▪ Proof of children's school attendance and termination of their school at origin country, where applicable.</li> <li>▪ FROM CYPRUS: <ul style="list-style-type: none"> <li>▪ Application for residency permit or work permit for non-EU citizens.</li> <li>▪ If you will be working in Cyprus, you must provide your employment contract</li> <li>▪ Letter from your current employer in Cyprus confirming your employment with them.</li> <li>▪ Registration of your children at local schools, where applicable</li> <li>▪ Recent bank statement confirming you have an account with a local bank.</li> <li>▪ Original valid passports of yours and your family moving with you, to be presented to customs during your personal customs attendance as well as copies with picture page only, please send copies to us in advance.</li> <li>▪ Flight ticket or boarding card confirming your arrival date, for you and your family.</li> <li>▪ Rental contract OR title deed if you own a property in Cyprus.</li> <li>▪ Utility bills on your name in Cyprus, if available.</li> <li>▪ boarding card confirming your arrival date, for you and your family.</li> </ul> </li> </ul>		

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	<ul style="list-style-type: none"> <li>▪ DOCUMENTS REQUIRED FROM AGENTS FROM NON-EU ORIGIN:               <ul style="list-style-type: none"> <li>▪ Packing list.</li> <li>▪ Waybill with billing instructions.</li> <li>▪ Express bill of lading (no originals are required) or AWB.</li> <li>▪ Client's passport copy and family's.</li> </ul> </li> </ul>		
<b>Food</b>		<ul style="list-style-type: none"> <li>▪ EU and NON EU member countries :               <ul style="list-style-type: none"> <li>▪ reasonable amount of dry and canned food is permitted.</li> </ul> </li> </ul>	
<b>Electrical Appliances</b>			<ul style="list-style-type: none"> <li>▪ Any appliances that do not have the CE markings on them should not be shipped to Cyprus as the Customs officials in the Republic of Cyprus may confiscate them, should they be found.</li> </ul>
<b>Alcohol</b>		<ul style="list-style-type: none"> <li>▪ As part of a shipment with household goods &amp; personal effects EU and NON-EU ORIGIN:               <ul style="list-style-type: none"> <li>▪ DUTY AND VAT ON ALCOHOL:                   <ul style="list-style-type: none"> <li>▪ Sparkling: EUR 0.32 cents/litre plus VAT</li> <li>▪ Red and white wine: EUR 0.15 cents per litre plus VAT</li> <li>▪ Spirits: EUR 9.57 per anhydrite ethyl alcohol plus VAT</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Diplomats are exempt from duty and VAT on alcohol provided the Embassy provides a Diplomatic Franchise prior to arrival of the shipment, otherwise duty and VAT is applicable.</li> </ul>
<b>Vehicles (Cars, Motor bikes &amp; off road bikes)</b>	<ul style="list-style-type: none"> <li>▪ EU ORIGIN VEHICLES:               <ul style="list-style-type: none"> <li>▪ Original signed (page 4) or electronic T2L.</li> <li>▪ Original registration of the car and or bike.</li> <li>▪ Valid driving license.</li> <li>▪ European or Cyprus Insurance cover.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ CARS AND MOTOR BIKES FROM EU MEMBER STATES:               <ul style="list-style-type: none"> <li>▪ As of March 2019, no excise duty or VAT is applicable provided the vehicle is at least 6 months old and registered for at least 6 months at origin.                   <ul style="list-style-type: none"> <li>▪ There is no issue if the car was not</li> </ul> </li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>▪ Owner's presence at Limassol customs.</li> <li>▪ Purchase invoice is required if the original registration is not on the owner's name.</li> <li>▪ Brand new cars and motor bikes: Certificate of Conformity is required.</li> <li>▪ NON - EU ORIGIN VEHICLES: <ul style="list-style-type: none"> <li>▪ Original registration of the car and or motor bike.</li> <li>▪ Valid driving license.</li> <li>▪ European or Cyprus Insurance cover.</li> <li>▪ Owner's presence at Limassol customs.</li> <li>▪ Original Certificate of Conformity is required for used or new motor bikes and for new cars.</li> <li>▪ Purchase invoice is required if client will pay duties and taxes (in case not eligible for duty free import).</li> <li>▪ Duty and Tax: Currently duty is 10% on CIF value plus VAT currently 19% on the combined CIF value and duty amount.</li> </ul> </li> <li>▪ Diplomatic cars: <ul style="list-style-type: none"> <li>▪ Exemption Certificate (Diplomatic Franchise) and Note Verbal document from the local Embassy may be required.</li> </ul> </li> </ul>	<p>owned by the importer for 6 months, but the car should be registered for at least 6 months at origin AND driven for at least 6000 kms prior to importation.</p> <ul style="list-style-type: none"> <li>▪ There is no limit to the number of cars or motor bikes the importer brings provided it is within reason and for personal use only.</li> <li>▪ CARS FROM NON - EU MEMBER STATES: <ul style="list-style-type: none"> <li>▪ Car must be owned by importer and used at origin for at least 6 months and driven for at least 6000 kms.</li> <li>▪ The importer must be eligible for import by providing the required documents to prove transfer of residence to Cyprus (see above list of documents for shipments coming from NON-EU origin countries).</li> <li>▪ If the client is not eligible to import the vehicle, then the following scenarios will be applicable. One vehicle (car or motor bike) per family member is allowed. <ol style="list-style-type: none"> <li>1. Vehicle under 5 years old - can import with payment of duties taxes if not eligible for import.</li> <li>2. Over 5 years - If client is not eligible to import the vehicle (car or motor bike), then customs will not allow for client to import the vehicle and it would have to be exported or placed into a bonded warehouse in Cyprus. Client will not be able to register the vehicle locally.</li> </ol> </li> </ul> </li> <li>▪ CARS &amp; MOTOR BIKES EU OR NON-EU:</li> </ul>	

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		<ul style="list-style-type: none"> <li>▪ Bill of lading must include make and model, chassis, and engine number.</li> <li>▪ A bill of lading and a T2L must have the same weight and pieces.</li> <li>▪ Both documents should be sent to the destination agent for validation before issuing the final documents.</li>   <li>▪ Used and new Motor bikes from non-EU countries will require an original COC (certificate of conformity).</li> </ul>	
<b>Guns/ Rifles</b>	<ul style="list-style-type: none"> <li>▪ Shipper should hold a European Firearms Pass or, otherwise, must obtain an Import License from their local District Police HQ here, before the Air Rifles/Pistols arrive in Cyprus.</li> </ul>	<ul style="list-style-type: none"> <li>▪ They must be presented for registration (a registration fee is payable for each rifle/pistol) at their local police station within 48 hours of arrival of shipment and will only be released against presentation of a valid European Firearms Pass or Firearms Permit issued by the Chief of Police.</li> </ul>	
<b>Prohibited Items</b>		<ul style="list-style-type: none"> <li>▪ Drugs</li> <li>▪ Narcotics</li> <li>▪ Pornographic material</li> </ul>	
<b>Pets</b>			<ul style="list-style-type: none"> <li>▪ Please contact your destination agent on a shipment basis.</li> </ul>
<b>Diplomatic Shipments from EU Countries</b>	<ul style="list-style-type: none"> <li>▪ Sea: <ul style="list-style-type: none"> <li>▪ Original T2L page 4 signed by origin customs, electronic T2L or Status C bill of lading.</li> <li>▪ Packing list.</li> <li>▪ Passport copy.</li> <li>▪ OBL or Express Waybill.</li> </ul> </li>   <li>▪ Air:</li> </ul>		

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	<ul style="list-style-type: none"> <li>▪ C status AWB.</li> <li>▪ Packing list.</li> <li>▪ Passport copy.</li> <li>▪ For Cars, Bike, Motor Boat:               <ul style="list-style-type: none"> <li>▪ An Exemption certificate is required from the local Embassy prior to arrival of shipment at port.</li> </ul> </li> </ul>		
<b>Off Road Bikes</b>		<ul style="list-style-type: none"> <li>▪ EU origin:               <ul style="list-style-type: none"> <li>▪ Chassis number of the off road bike must be mentioned on the bill of lading.</li> </ul> </li> <li>▪ NON-EU ORIGIN:               <ul style="list-style-type: none"> <li>▪ Chassis number of the off road bike must be mentioned on the bill of lading.</li> <li>▪ Purchase invoice is required.</li> </ul> </li> <li>▪ Duty of 8% is applicable on CIF value and vat currently 19% on combined value of duty amount and the CIF value.</li> </ul>	
<b>Diplomatic Shipments From Non EU member Countries</b>	<ul style="list-style-type: none"> <li>▪ For ALL Diplomatic shipments from non EU countries               <ul style="list-style-type: none"> <li>▪ OBL (or express waybill) or AWB</li> <li>▪ Packing list</li> <li>▪ 1002 form stamped and signed by Embassy (your Cyprus agent will provide this form)</li> <li>▪ Exemption Certificate from the local Embassy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ All documents are required prior to arrival of shipment at port.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Cars and household goods should be shipped in separate containers to avoid delays in the clearance.</li> </ul>
<b>Students bringing goods from non EU member countries</b>		<ul style="list-style-type: none"> <li>▪ All students returning home and bringing their USED personal effects or household goods from NON EU member countries will pay duties and VAT ranging from approx. 18-</li> </ul>	<ul style="list-style-type: none"> <li>▪ New items are dutiable.</li> </ul>



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		33% on the current value declared to Customs.	
Additional information		<ul style="list-style-type: none"> <li>▪ DRONES <ul style="list-style-type: none"> <li>▪ Certain drones should be declared to customs as they may require a permit from the Ministry of Communications.</li> </ul> </li>   <li>▪ JET SKIS <ul style="list-style-type: none"> <li>▪ Provided you are entitled to import a used jet ski by providing the documentation as listed under 'documents for shipments coming from NON-EU countries' needs to be provided), then there is no duty or tax.</li> <li>▪ You must register the Jet Ski with the local department of Merchant Shipping, you will pay additional fees for this directly to the authorities.</li> <li>▪ Jet skis must be mentioned on the bill of lading with serial and registration number.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ It is not recommend importing plants, the Customs Clearance procedure is very complicated as it requires local permits and certificates and will cause delays as well as additional charges.</li>   <li>▪ Raw materials or related items (new or used) in medium to large quantities, coming from Non-EU Countries as part of household goods shipment will be taxable.</li>   <li>▪ Contact the destination agent for advice before shipping these items.</li> </ul>



## The FIDI Global Alliance

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