**Export Customs guide GUATEMALA**

The global quality standard for international moving.
The FAIM label is your global assurance for a smooth, safe and comprehensive relocation process.

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<th>GOODS</th>
<th>DOCUMENTS REQUIRED</th>
<th>CUSTOMS PRESCRIPTIONS</th>
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| Removal Goods – HHG/PE | ▪ Clear copy of customer’s passport - all pages  
▪ Copy of RTU - (Tax ID Card) (*this information is referential; we recommend to verify requirements with the SAT office*)  
▪ Must be updated to current year, if not, it will be refused by customs authorities.  
▪ Must include the fiscal address the customer used to register the NIT number at SAT (*Custom Office*).  
▪ The NIT/RTU is a personal identification number; It is a requirement that applies to Guatemala citizens and foreign nationals – *Diplomat or private*  
▪ Every shipper must obtain it from the Agency of the Tax Administration (SAT) | ▪ For Air shipment the passport has to be notarized by a lawyer | ▪ All shipments are subject to custom inspection |

| Vehicles - Diplomatic | ▪ Legible and complete passport photocopy  
▪ Copy of RTU - (Tax ID Card)  
• Must be updated to current year, if not, it will be refused by customs authorities.  
• Must include the fiscal address the customer used to register the NIT number at SAT (*Custom Office*).  
▪ Legible photocopy of property title of the | ▪ All photocopy documents must be notarized by a lawyer (if you will be shipped by Puerto Quetzal Port), or AUTHENTICATED by your Embassy (if cargo will be shipped by Santo Tomas or Puerto Barrios Port) | ▪ The vehicle must have canceled the circulation tax (sticker) of current year  
▪ The vehicle must have at most 1/8 tank of gasoline filled and must be shipped with the battery disconnected; otherwise the shipping company will refuse to load it  
▪ All shipments are subject to custom inspection |

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| car   | • Photocopy of import policy (if applicable)  
        • Legible photocopy of circulation card of the car  
        • Original documents of the return of plates to the Ministry of Foreign Affairs  
        • Photocopy of the form “Notice of Return of Vehicle Circulation Plates” signed and stamped received by SAT  
        • Original solvency of EMETRA Fines and penalties (current to the date of the delivery of the car)  
        • Original Solvency of the PNC (current as of the delivery date of the car) | • All photocopy documents must be notarized by a lawyer. | • Agent cannot declare household goods + auto on the same OBL, even if both are loaded in the same container. Each one has to present a different OBL. |

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| • Legible and complete passport photocopy  
  • Copy of RTU - (Tax ID Card)  
    • Must be updated to current year, if not, it will be refused by customs authorities.  
    • Must include the fiscal address the customer used to register the NIT number at SAT (Custom Office).  
  • Photocopy of import policy (if applicable)  
  • Legible photocopy of property title of the car  
  • Legible photocopy of circulation card of the car  
  • Photocopy of the form “Notice of Return of Vehicle Circulation Plates” signed and stamped received by SAT  
  • Original solvency of EMETRA Fines and penalties (current to the date of the delivery of the car)  
  • Original Solvency of the PNC (current as of the delivery date of the car) | • All photocopy documents must be notarized by a lawyer. | • The vehicle must have canceled the circulation tax (sticker) of the current year  
• The vehicle must have at most 1/8 tank of gasoline filled and must be shipped with the battery disconnected; otherwise the shipping company will refuse to load it  
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• Agent cannot declare household goods + auto on the same OBL, even if both are loaded in the same container. Each one has to present a different OBL. |
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| Prohibited items | | ▪ For sea and air shipments:  
  ▪ Narcotics  
  ▪ Drugs  
  ▪ Pornographic material  
  ▪ Arms  
  ▪ Seeds  
  ▪ Food  
  ▪ Alcohol  
  ▪ Wine | ▪ Corrosives, lithium batteries, hover boards  
  ▪ Lithium batteries should be removed from the device in case of laptops, tables - we recommend to the client to take these articles with them. |
| Restricted items – for Air Shipments | | ▪ Pictures, paintings of any kind, religious images, religious pictures:  
  ▪ It applies if the shipment includes work of art, paintings, sculptures, religious images and others articles related with Art. It is requested during custom clearance with an extra cost of US$300.00  
  ▪ The process can take 03 weeks, it has to be done before packing of the work of art is made.  
  ▪ Wooden ornaments of any size and framed photographs |

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The FIDI Global Alliance

Tel.: +32 2 426 51 60
Email: fidi@fidi.org

www.fidi.org